Organization Overview
In 1953, farsighted tribal leaders formed the Affiliated Tribes of Northwest Indians (ATNI) and dedicated it to tribal sovereignty and self—determination. Today, ATNI is a nonprofit organization representing 57 Northwest Tribal Governments from Oregon, Idaho, Washington, Alaska, California, and Montana. ATNI is an organization whose foundation is composed of the people it is meant to serve – the Indian People.

For 70 years, the members of ATNI have provided regional leadership, and advocacy, for Northwest Tribal interests. ATNI is one of the oldest and most respected regional organizations in the United States.

ATNI Member Tribes appoint elected Tribal council members to become voting delegates to ATNI. This "Council of Councils" sends delegates who attend three working conventions per year for their Winter Convention (January), Midyear Convention (May) and Annual Convention (September). ATNI conventions provide a platform for Tribal Leaders to connect, form strategies, and advance policy that impacts our communities. Oftentimes, direction that is derived through the ATNI resolution process is considered forms the basis of policy that affect Tribes and Tribal Communities nationwide.

In addition to these longstanding gatherings, ATNI has experienced recent growth in its program areas which include collaborative work alongside Tribes in the areas of Natural Resources, Climate Resilience, Energy, and Water.

Background
ATNI hired a new Executive Director in September of 2022. Over the past year, Amber Schulz-Oliver (ED) has oriented herself to the organization and began strengthening and streamlining internal systems such as financial management, human resources, grants management, and convention management. Additionally, ATNI has recently purchased a building in inner SE Portland, OR, named the ATNI Embassy.

The organization has established a strong base and is primed for growth. Our next step is to determine the direction and volume of that growth. The ATNI Executive Board is committed to engaging in a strategic planning process that will help ATNI successfully launch into its next, exciting phase.

The strategic planning process will facilitate the ATNI board to:
- Discuss, update and affirm ATNI’s vision and key strategies
- Update and affirm ATNI’s mission
- Outline short-term and long-term goals
Timeline & Format
- **November 8 – December 1, 2023:** The successful candidate/ firm will begin to work with the ATNI Executive Director and other staff/consultants (The Team) to develop a plan and timeline for the Strategic Plan. During this time, the Team will develop a targeted outline for the in-person Strategic Planning Session with the ATNI Executive Board. (Approximately 6-10 hours, meeting virtually).
- **December 4- December 7, 2023:** Prepare for ATNI Executive Committee Strategic planning retreat (approximately 10 hours)
- **December 8 – December 10, 2023:** Conduct & facilitate in-person in Portland, Oregon with ATNI Executive Board. Likely half-day Friday, 12/8; full day 12/9, and half-day 12/10 (16 hours).
- **December 11 – December 21, 2023:** Document progress and determine next steps; develop scope of work based on previous activities.

Deadline
Requests for Proposals are due on October 27, 2023. ATNI Staff will perform initial review of proposals and forward all proposals with recommendations to the ATNI Executive Board for final decision. Staff may interview qualified consultants between 11/1 and 11/3. ATNI intends to make a decision by November 7, 2023.

Special Considerations
All qualified responses to this proposal will receive consideration without regard to race, color, religion, sex or national origin. ATNI reserves the right to observe Tribal preference as a standard hiring practice, as part of our mission is to “promote and provide employment opportunities for Indian People from the Member Tribes of ATNI.”

To Respond:
Please send a cover letter (1 page maximum) and your proposal (5 pages maximum) that includes:
- Qualifications to perform the work
- Approach
  - Strategic Planning Process
  - Philosophy
- Draft List of Deliverables
- Proposed Timeline
- Budget
  - Rate(s) of consultant(s) or basis for budget
  - Method of determining fee (Time & Materials/ fixed price, etc.)
- Brief Biographies of proposed team and their roles (Resume’s do not count against page-count)
- References
  - Three (3) references
  - Experience with Indian Tribes and Organizations preferred (especially ATNI Member Tribes)

**By email:** Send to atni@atnirates.org with the subject line of “ATNI Strategic Planning Proposal” by close of business on the day of the application deadline listed above. It is preferable if you send your documents as a single pdf.

**By mail:** Send to: Affiliated Tribes of Northwest Indians, c/o Amber Schulz-Oliver, PO Box 66209, Portland Oregon 97290. Envelope must be postmarked TWO DAYS PRIOR to the application deadline listed above. If you are sending your application by mail, please inform us by email (atni@atnirates.org) or by phone (503.249-5770).